

UW Department of Pediatrics

Peer Clinical Evaluation Instructions for Academic Clinician | 2nd Term Reappointment

OBJECTIVE

To gather meaningful feedback from your colleagues about your clinical acumen, communication skills, and professional conduct.

GENERAL

Fifteen (15) peer clinical evaluations are required for the reappointment/promotion packets for the following:

- 2nd Term Reappointment of:
 - Clinician-Scholars
 - Faculty-Scientists
- Promotion of:
 - Academic Clinicians

Peer clinical evaluations are obtained for each of the reappointment and promotion steps.

All aspects of the candidate's clinical work (inpatient, outpatient, consultation) are evaluated.

Only physicians can provide a peer clinical evaluation. Nurse practitioners, nurses, physician assistants, and other non-MD medical professionals are not eligible.

The following are eligible to be an evaluator:

- Physicians regardless of academic rank though residents and fellows are not eligible
- Physicians within and outside the candidate's division
- Physicians with whom the candidate has had contact since their last appointment or promotion
- Physicians previously at UW/Seattle Children's/FHCC who left within the last two years

FACULTY CANDIDATE (WITH DIVISION HEAD'S INPUT)

Select **15** physicians who will be asked to complete the peer clinical evaluation. Provide the names to the Division Administrative Staff for population of the contact list.

DIVISION ADMINISTRATIVE STAFF

1. Prepare the list of evaluators under the *Peer Clinical Reviewer* tab using the:
 - a. “Promotions Contact List **2TR**” Excel document for 2nd Term Reappointment candidates.
 - b. “Promotion Contact List **AC**” Excel document for Academic Clinicians candidates.
2. Submit to the Faculty Affairs Team at UWPedsFA@seattlechildrens.org by the specified deadline.

FACULTY AFFAIRS TEAM

The Faculty Affairs Team will distribute the electronic peer clinical evaluation to each designated evaluator and will track progress through to completion.