

# UW DEPARTMENT OF PEDIATRICS

## TEACHING EFFECTIVENESS (PEER) INSTRUCTIONS

### MANDATORY | NON-MANDATORY PROMOTIONS

#### OBJECTIVE

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*To gain insight from your colleagues into your teaching skills, presentation organization and delivery, and professionalism.*

#### GENERAL

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At least **ten (10)** teaching effectiveness evaluations are required for the promotion packets for the following:

- Clinician-Scholars
- Faculty-Scientists
- Research Faculty with teaching responsibilities
- Clinical Practice Faculty

*The School of Medicine does not require teaching effectiveness evaluations for Academic Clinicians.*

Only teaching effectiveness evaluations from the time of the initial appointment or last promotion to the candidate's current rank should be included in the promotions packet. This packet **must include teaching effectiveness (peer) evaluations for each academic year** since appointment or last promotion.

The candidate, with input from the Division Head, selects at least ten (10) faculty peers to complete the teaching effectiveness evaluations. Faculty peers (at candidate's rank or higher) may be selected from within the candidate's division or from another division/department.

Of the ten (10) teaching effectiveness evaluations submitted:

- At least one must be for a formal lecture/presentation
- At least one must be for observed teaching effectiveness

#### DIVISION ADMINISTRATIVE STAFF

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Submit to [uwpedsfa@seattlechildrens.org](mailto:uwpedsfa@seattlechildrens.org) the list of teaching effectiveness evaluators using the "Promotion Contact List Evals" no later than the requested date.

#### FACULTY AFFAIRS TEAM

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The Faculty Affairs Team will issue an electronic version of the teaching effectiveness evaluation to each evaluator using REDCap and will track evaluator progress to completion.