

UW DEPARTMENT OF PEDIATRICS MANDATORY/NON-MANDATORY PROMOTION CYCLE

Timeline for Mandatory and Non-Mandatory Promotions Effective July 1, 2025

DETAIL *	Clinician-Scholar (CS), Faculty-Scientist (FS) and Research Faculty	
	MANDATORY TIMELINE	NON-MANDATORY TIMELINE
Promotion Contact List and UWSOM CV submitted to Faculty Affairs	Before October 23, 2023	Before October 23, 2023
Initial Packets (<u>in full</u>) submitted to Faculty Affairs	Before January 19, 2024 (<u>earlier</u> the better)	Before January 19, 2024 (<u>earlier</u> the better)
1st Promotions Committee Review	Early to Mid-February 2024	Early to Mid-February 2024
Letters of Recommendation (LOR) requests sent	Early March 2024	Early March 2024
Deadline to receive packet updates and LORs	April 30, 2024	April 30, 2024
2nd Promotions Committee Review	Mid-May 2024	Mid-May 2024
Faculty Vote	End of June 2024	End of June 2024
Deadline to receive <u>final</u> packet updates	August 1, 2024	October 1, 2024
School of Medicine Deadline	September 1, 2024	November 1, 2024
Effective Date of Promotion	July 1, 2025	July 1, 2025

*The candidate's dossier is submitted for review to the Departmental Promotions Committee ~18 months before the promotion would take effect.

For questions and concerns, please contact uwpedsfa@seattlechildrens.org