

## UW DEPARTMENT OF PEDIATRICS MANDATORY/NON-MANDATORY PROMOTION CYCLE

*Timeline for Mandatory and Non-Mandatory Promotions Effective July 1, 2026*

DETAIL *	Clinician-Scholar (CS), Faculty-Scientist (FS) and Research Faculty	
	MANDATORY TIMELINE	NON-MANDATORY TIMELINE
Promotion Contact List and UWSOM CV submitted to Faculty Affairs	Before October 31, 2024	Before October 31, 2024
Initial Packets ( <u>in full</u> ) submitted to Faculty Affairs	Before January 21, 2025 ( <u>earlier</u> the better)	Before January 21, 2025 ( <u>earlier</u> the better)
1st Promotions Committee Review	Early to Mid-February 2025	Early to Mid-February 2025
Letters of Recommendation (LOR) requests to be sent	1 <sup>st</sup> week of March 2025	1 <sup>st</sup> week of March 2025
Deadline to receive packet updates and LORs	April 30, 2025	April 30, 2025
2nd Promotions Committee Review	Mid-May 2025	Mid-May 2025
Faculty Vote	End of June 2025	End of June 2025
Deadline to receive <u>final</u> packet updates	August 1, 2025	October 1, 2025
School of Medicine Deadline	September 1, 2025	November 1, 2025
Effective Date of Promotion	July 1, 2026	July 1, 2026

\*The candidate's dossier is submitted for review to the Departmental Promotions Committee ~18 months before the promotion would take effect.

For questions and concerns, please contact [uwpedsfa@seattlechildrens.org](mailto:uwpedsfa@seattlechildrens.org)